



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Donna M. Anderson, Treasurer  
National Republican Congressional  
Committee-Expenditures  
320 First St.  
Washington, DC 20003

NOV 24 1999

Identification Number: C00075820

Reference: May Monthly Report (4/1/99-4/30/99)

Dear Ms. Anderson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 6(a) of the Summary Page represents the total cash-on-hand as of January 1, 1999. This figure should be the same on all the reports covering the calendar year. Please amend your report to clarify the change made in Line 6(a).

-On Schedule D of your previous report, you disclosed a debt(s) owed to Williams Communications and to several federal candidates. This obligation(s), however, has been omitted from this report. Please amend your report to include this debt(s) on Schedule D and Line 10 of the Summary Page. All debts and obligations must be disclosed until extinguished. 11 CFR §104.11

-Line 10 of the Summary Page of your report discloses a total of \$2,120,424.29 in debts and obligations owed by the committee. The sum of the entries itemized on Schedules C and D, however, indicates the total to be \$2,119,064.09. Please amend your report to clarify the discrepancy.

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-On Schedule H2 of your report you disclose the ratios for 313-325-418 and 313-325-419 to be 35% and 20% FEDERAL respectively and 65% and 80% NON-FEDERAL respectively. However, your Schedule H4 calculations reflect the ratio to be 15% FEDERAL and 85% NON-FEDERAL respectively. Please amend your report to clarify this discrepancy.

Please note that if your non-federal account has overpaid your federal account because of this miscalculation, it will be necessary to immediately transfer these funds back to the non-federal account. While the Commission may take further legal action concerning any impermissible overpayments by the non-federal account, your prompt action will be taken into consideration.

-Please provide a memo schedule A to disclose the corporate in-kind contributions disclosed on Schedule H4 of your federal report. Pursuant to Advisory Opinion 1992-33, Schedule I should include the full in-kind contribution amount received by the non-federal account with a supporting memo Schedule A that itemizes the contributor's information.

In addition, please be advised that the total amount of the contribution should be disclosed on Line 5 of Schedule I as an "other disbursement" with a notation reference to the memo Schedule A.

-Please provide the total(s) for all lines on Schedule I of your report.

-Schedule H2 of your report indicates that your committee participated in fundraising activities or events during the reporting period. However, there are no corresponding disbursements reflected on your Schedule H4 (i.e. #322, #327, #313-325-400, #313-325-407, #313-329-311, #313-325-311). If any disbursements were incorrectly reported, you should file an amended Schedule H4 with the correct unique identifying code or title.

Note that you need not include activities on Schedule H2 if there are no corresponding payments made for the activity during the reporting period.

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-Your EVENT YEAR-TO-DATE calculations for Administrative/Voter drive and 313-325-405, 313-325-399, 313-350, 313-321, and 312-309-310 are incorrect. EVENT YEAR-TO-DATE totals for administrative and voter drive costs are derived by aggregating all disbursements during the calendar year for the whole Administrative/Voter Drive category. EVENT YEAR-TO-DATE totals for fundraising, direct candidate support, and exempt activities are derived by aggregating all disbursements during the calendar year within a specific event. These should be calculated by adding the latest disbursement for a category or event to the previous EVENT YEAR-TO-DATE total for that category or event. This running EVENT YEAR-TO-DATE total should be disclosed after each disbursement is listed. Please amend your report by providing the correct EVENT YEAR-TO-DATE totals.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

*Andrea S. Wilkens*

Andrea S. Wilkens

Reports Analyst

Reports Analysis Division

